Instructions for Preparing your Final Manuscript

ABSTRACT
Correctly formatting your paper is critical. Please read all the instructions carefully. A document layout summary is provided on page 3.

KEY WORDS
IASTED, Conference Proceedings, Formatting Instructions

1. Introduction
These are typesetting instructions for authors for all 2002 IASTED conferences

2. Format and Layout

2.1 General Requirements

- **Language:** English (check carefully for correct grammar and spelling)

- **Maximum Length:** 6 pages. There are extra page charges for each page over the page limit. Please consult the registration form for specific charges.

- **Paper Size:** Letter (8.5" by 11” or 21.6 by 27.9 cm) Note: A4 electronic size will not be accepted.

- **Font:** Times New Roman (Arial or Helvetica may be used for headings)

- **Line Spacing:** Single spaced, with a double line space between paragraphs and a 5-space paragraph indentation. Allow an extra half space above a line containing superscripts and/or below a line containing subscripts.

- **Margins:**
  - First Page - Top 1.25” (3.2 cm)
  - Bottom 0.75” (1.9 cm)
  - Right 0.75” (1.9 cm)
  - Left 0.75” (1.9 cm)
  - Subsequent Pages - Top, Bottom, Right and Left - 0.75” (1.9 cm)
  - Column Spacing 0.5” (1.25cm)

- **Justification:** Full

- **Headers and Footers:** None

- **Page Numbering:** None

2.2 Specific Requirements

Your final manuscript should include:

- **Title:** 10 words maximum, 14 point type size, uppercase, bold, centered over two columns of body text

- **Author Information:** Name, Affiliation and country - 10 point type size, upper and lower case for name, and address, centered under the title.

- **Paper:**
  - Headings - 12 point type size uppercase and lowercase bold, aligned with left margin
  - Text Size - 10 point type size, upper and lower case
  - Columns - 2 columns, 0.50” space between columns

- **Abstract:** Maximum 200 words clearly outlining the contribution of your paper

- **Keywords:** Maximum of 6 words

- **Introduction:** Clearly explain the nature of the problem, previous work, purpose, and contribution of the paper

- **Body of Paper:**
  - **Tables and Graphs** - type size 8 point minimum, line thickness minimum .013” or .30 mm, captions - upper and lower case, centered over 1 or 2 columns of body text
  - **Illustrations and Photographs** - halftones, type size 8 point minimum, captions - upper and lower case, centered over 1 or 2 columns of body text
  - **Diagrams and Images** must be computer-designed and submitted as embedded images in your document (postscript or MS Word format). Digitized photographs in 256 greyscale are recommended. Please do not submit colour images: remove all colour information from your originals.

- **Conclusion:** Should clearly indicate advantages, limitations and possible applications
• **References:** Must be numbered in the order cited in the manuscript and indicated in the text by a number in square brackets (e.g.,[1]).

The correct format for references is:

- **Papers:** Author, paper title, *journal name (in italics)*, volume and issue numbers, year, inclusive pages e.g.:


- **Books:** Author, *title (in Italics)* (location of publisher, publisher, year) e.g.:


- **Chapters in Books:** Chapter Author, Chapter Title, in Editor (Ed.), *title (in Italics)* (location of publisher, publisher, year) inclusive pages e.g.:


- **Proceedings Papers:** Author, paper title, *proceedings title (in italics)*, City, Country, year, inclusive pages e.g.:


3. **Submitting your Final Manuscript**

DEADLINE FOR RECEIPT OF FINAL MANUSCRIPTS IS POSTED ON THE CONFERENCE WEBPAGE.

In order for your final manuscript to be published, the following conditions must be satisfied:

1. Your paper must be registered and fully paid for by the deadline.

2. Your paper must be presented at the conference by one of the authors.

3. Your paper must be submitted to our FTP site: www.actapress.com (instructions can be found in the Call for Papers) or via email to calgary@iasted.org as a MS Word (.doc), Postscript (.ps) or Adobe Acrobat (.pdf) attachment. All papers must be submitted electronically, except by prior written arrangement with IASTED.

Papers poorly produced or incorrectly formatted will not be included in the proceedings.
**FONTS**

Body Text: Times New Roman
Headings: Arial or Helvetica, or same as body text

**MANUSCRIPT TITLE**

Type size 14 point
UPPER CASE
BOLD
Centered over two columns of body text

**AUTHOR INFORMATION**

Type size 10 point
Upper and lower case for name
Upper and lower case for address
Style normal
Centered under the title

**HEADINGS**

Type size 12 point
Upper and lower case
Style **BOLD**
Alignment left

**BODY TEXT**

Type size 10 point
Upper and lower case
Style normal
Alignment fully justified

**CHARTS, GRAPHS, ILLUSTRATIONS, PHOTOGRAPHS**

Type size 8 point minimum
Upper and Lower Case Captions
Style normal
Centered over 1 or 2 columns of body text
Line thickness minimum .013” or .30 mm
Black-and-white line drawings, charts, and graphs
Greyscale photographs